

# DIOCESE OF TORONTO SYNOD OFFICE DIRECTORY

135 Adelaide St. E, Toronto, ON M5C 1L8

Telephone – 416-363-6021- Toll Free 1-800-668-8932 VM \*7 - Fax 416-363-7678

|                                                                                                                                                                         |                                                             |                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 229                                                                                                                                                                     | ANDISON, The Rev. Jenny                                     | Archbishop's Officer for Mission                                                                                                                                                |
| 250                                                                                                                                                                     | Archbishop's Office                                         | Toronto Office                                                                                                                                                                  |
| 267                                                                                                                                                                     | Archives Volunteers                                         | Archives                                                                                                                                                                        |
| 245                                                                                                                                                                     | BADIAN, David                                               | Admin Coordinator                                                                                                                                                               |
| 250                                                                                                                                                                     | BARKER, Debbie                                              | Archbishop's Office Assistant                                                                                                                                                   |
| 239                                                                                                                                                                     | BELL, Lorraine                                              | Office Services Administrator                                                                                                                                                   |
| 271                                                                                                                                                                     | BENNETT, Heather                                            | Receptionist & Admin Assistant to Finance                                                                                                                                       |
| 265                                                                                                                                                                     | Bishop's Meeting Room                                       | Toronto Office                                                                                                                                                                  |
| 253                                                                                                                                                                     | BRUNTON, Carol                                              | Admin Assistant to Bishop Yu & Bishop Poole                                                                                                                                     |
| 216                                                                                                                                                                     | CARREON, Gina                                               | Payroll & Finance Administrator                                                                                                                                                 |
| 228                                                                                                                                                                     | Children's Ministry Network Coordinator<br>(Voicemail only) | Laura Walton-Clouston (Volunteer)<br>kids@toronto.anglican.ca                                                                                                                   |
| 212                                                                                                                                                                     | CONLIFFE, Mary                                              | Archbishop's Office Administrator                                                                                                                                               |
| 221                                                                                                                                                                     | DEMPNIAK, Chris                                             | Database Administrator                                                                                                                                                          |
| 232                                                                                                                                                                     | DENTINGER, Richard                                          | Human Resources Manager                                                                                                                                                         |
| 214                                                                                                                                                                     | FENTY, The Ven. Peter                                       | Archdeacon of York and Executive Officer to the Bishop of Toronto                                                                                                               |
| 238                                                                                                                                                                     | FINCH, Diana                                                | Treasurer & Director of Finance                                                                                                                                                 |
| 236                                                                                                                                                                     | GRAYDON, The Rev. Canon Douglas                             | Coordinator of Chaplaincy Services                                                                                                                                              |
| 251                                                                                                                                                                     | HARDY, The Rev. Canon Elizabeth                             | CAO & Secretary of Synod                                                                                                                                                        |
| 250                                                                                                                                                                     | JOHNSON, The Most Rev. Colin                                | Archbishop of Toronto and Metropolitan of the Ecclesiastical Province of Ontario                                                                                                |
| 271                                                                                                                                                                     | LANSITIE, Irene                                             | Synod Services Assistant                                                                                                                                                        |
| 240                                                                                                                                                                     | MacADAM, Murray                                             | Social Justice & Advocacy Consultant                                                                                                                                            |
| 247                                                                                                                                                                     | MANN, Stuart                                                | Director of Communications                                                                                                                                                      |
| 225                                                                                                                                                                     | McCAFFRET, Elizabeth                                        | Congregational Development Coordinator                                                                                                                                          |
| 244                                                                                                                                                                     | McCULLOCH, Susan                                            | FaithWorks Campaign Manager                                                                                                                                                     |
| 246                                                                                                                                                                     | MISIASZEK, Peter                                            | Director of Stewardship Development                                                                                                                                             |
| 248                                                                                                                                                                     | NEMENOVA, Elena                                             | Senior Accountant                                                                                                                                                               |
| 219                                                                                                                                                                     | NICHOLLS, Mary-Anne                                         | Archivist/Records Officer/Privacy Officer                                                                                                                                       |
| 222                                                                                                                                                                     | PAUKOV, Henrieta                                            | Communications Coordinator                                                                                                                                                      |
| 253                                                                                                                                                                     | POOLE, The Rt. Rev. Philip                                  | Area Bishop of York-Credit Valley                                                                                                                                               |
| 241                                                                                                                                                                     | RITCHIE, Amy                                                | Human Resources & Screening Coordinator                                                                                                                                         |
| 224                                                                                                                                                                     | ROBINSON, Dave                                              | Director of Congregational Development                                                                                                                                          |
| 231                                                                                                                                                                     | RUMLESKI, Pam                                               | Assistant Secretary of Synod                                                                                                                                                    |
| 226                                                                                                                                                                     | STEEVES, Heather                                            | Congregational Development & Volunteer Management Consultant                                                                                                                    |
| 243                                                                                                                                                                     | THORPE, Sheryl                                              | Stewardship Development Coordinator                                                                                                                                             |
| 274                                                                                                                                                                     | WILSON, Scott                                               | Custodian                                                                                                                                                                       |
| 218                                                                                                                                                                     | WILTON, Claire                                              | Archives Assistant                                                                                                                                                              |
| 253                                                                                                                                                                     | YU, The Rt. Rev. Patrick                                    | Area Bishop of York-Scarborough                                                                                                                                                 |
| <b>OTHER</b>                                                                                                                                                            |                                                             |                                                                                                                                                                                 |
| 273                                                                                                                                                                     | STAFFROOM                                                   |                                                                                                                                                                                 |
| 223                                                                                                                                                                     | VACANT WORK STATION – MAIN FLOOR                            |                                                                                                                                                                                 |
| <b>BISHOP ELLIOTT</b> (Area Bishop of York-Simcoe)<br>Jennipher Kean, Admin Assistant<br>Tel: 905-833-8327 (#604 direct) Fax: 905-833-8329<br>jkean@toronto.anglican.ca |                                                             | <b>BISHOP NICHOLLS</b> (Area Bishop of Trent-Durham)<br>Heather Burton, Admin Assistant<br>Tel: 1-905-668-1558 (#605 direct) Fax: 1-905-668-8216<br>hburton@toronto.anglican.ca |
| <b>NATIONAL CHURCH</b> Tel: 416-924-9192<br>Fax: 416-968-7983<br>Pensions Office: 416-960-2484 Toll free: 1-800-265-1070                                                |                                                             | <b>ANGLICAN BOOK CENTRE</b> , 80 Hayden St. M4Y 3G2<br>Tel: 416-924-1332 Toll free: 1-800-265-6397                                                                              |
| <b>FLEMINGDON PARK MINISTRY</b> - 416-425-1841                                                                                                                          |                                                             | <b>ALL SAINTS, SHERBOURNE ST.</b> – 416-368-7768                                                                                                                                |
| <b>ST. JAMES CATHEDRAL</b> - 416-364-7865 (#609 direct)                                                                                                                 |                                                             | <b>ACW</b> – 416-363-0018                                                                                                                                                       |
| <b>CANON PASTOR JUDY WALTON</b> - 705-446-1946                                                                                                                          |                                                             |                                                                                                                                                                                 |

## **EMERGENCY CONTACT INFORMATION**

| <b>Floor Level</b>    | <b>Certified First Aid &amp; CPR Members</b>                                                                                                          | <b>Designated Fire Marshalls</b>                                                                                                                 | <b>Defibrillator Trained</b>                                                                                           |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Mezzanine             | <ul style="list-style-type: none"> <li>• Scott Wilson – ext 274</li> <li>• Claire Wilton – ext 218</li> </ul>                                         | <ul style="list-style-type: none"> <li>• David Fisher</li> <li>• Sheryl Thorpe</li> <li>• Claire Wilton</li> <li>• Mary-Anne Nicholls</li> </ul> | <ul style="list-style-type: none"> <li>• Scott Wilson</li> </ul>                                                       |
| 1 <sup>st</sup> Floor | <ul style="list-style-type: none"> <li>• Lorraine Bell – ext. 239</li> <li>• Irene Lansitie – ext. 0</li> <li>• Henrieta Paukov – ext. 222</li> </ul> | <ul style="list-style-type: none"> <li>• Irene Lansitie</li> <li>• Stuart Mann</li> </ul>                                                        | <ul style="list-style-type: none"> <li>• Irene Lansitie</li> </ul>                                                     |
| 2 <sup>nd</sup> Floor |                                                                                                                                                       | <ul style="list-style-type: none"> <li>• Richard Dentinger</li> <li>• Jennifer Brown</li> </ul>                                                  |                                                                                                                        |
| 3 <sup>rd</sup> Floor | <ul style="list-style-type: none"> <li>• Richard Dentinger– ext. 232</li> <li>• Amy Richie – ext 241</li> <li>• Pamela Rumleski – ext 231</li> </ul>  | <ul style="list-style-type: none"> <li>• Alison Knight</li> <li>• Pamela Rumleski</li> </ul>                                                     | <ul style="list-style-type: none"> <li>• Richard Dentinger</li> <li>• Amy Richie</li> <li>• Pamela Rumleski</li> </ul> |

## **ON-SITE EMERGENCY TELEPHONE PROCEDURE**

**Dial: 9 – 911**

1. **Identify need:**
  - Ambulance
  - Police
  - Fire
  - Gas line problem
  - Water main problem
  
2. **Identify address:**
  - 135 Adelaide Street East – (south side between Church & Jarvis)
  
3. **Describe Problem and Personal injury:**
  - Conscious or unconscious
  - Approximate age and gender
  - Any known allergies or medical history
  
4. **Identify your name:**

## **NON-EMERGENCY CONTACT NUMBERS**

**Police:** 416-808-2222  
**Fire Department:** 416-338-9350  
**Telehealth Ontario:** 1-866-797-0000  
**AON Insurance:** 416-868-5801 ex. 5801