



Diocese of Toronto  
Anglican Church of Canada

## POLICY FOR RECTORY MAINTENANCE

Pursuant to Canon 6(7)

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Over the last few years, the Diocese has encountered some situations where Rectories, on being vacated, have been in very unsatisfactory condition. This has resulted in parishes and/or the Diocese having to spend large sums of money to repair and upgrade these houses before they can be occupied.

After much consideration, the College of Bishops and the Board of Planning and Development have formulated and approved this policy on Rectory maintenance:

- (1) all rectories are to be inspected every five (5) years by a professional company;
- (2) that each Parish be financially responsible and budget accordingly for this inspection;
- (3) that copies of this inspection be given to the Churchwardens, Area Bishop, Regional Dean and Incumbent;
- (4) that recommended repairs and maintenance be scheduled by the Parish and monitored by the Area Bishop or his/her designate. Should recommended repairs and maintenance not be carried out within a reasonable time period, then the Diocesan Director of Property Resources, at the Area Bishop's request, will make arrangements for the work to be completed and charge the Parish.
- (5) that the several Area Bishops enforce Canon 6, 'Acquisition, Disposition and/or Alteration of Real Property and Related Rights', and Canon 20, Regional Dean, especially Section 4(3) as indicated below:

*"A Regional dean shall, on the direction of the Bishop or Suffragan Bishop and in any event within two weeks of the announcement of a vacancy in a parish of the deanery, together with the two Churchwardens and such other assistance as the Regional Dean may require, and with the permission of the Incumbent, inspect the rectory and report within one week on the inspection and any needed maintenance, repairs, or renovations to the Bishop or Suffragan Bishop";*

- (6) that the Rectory be inspected, as a matter of course, by the Churchwardens in consultation with the Incumbent or tenant every year.