

The Incorporated Synod of the Diocese of Toronto

135 Adelaide Street E. Toronto ON M5C 1L8 www.toronto.anglican.ca

Memo

To: Incumbents and Churchwardens
From: Pam Boisvert & Claire Wilton
Date: January 8, 2018
Re: 2017 Incumbent's Annual Statistical Return and Churchwardens' Parochial Return

The Diocese is in the process of implementing a system to allow the completion of returns online for the 2017 returns.

It is expected the system will be available for use by mid-February. Details for completion and submission of returns along with your login information will be emailed before the end of February.

If you would like to start working on your return before that time a hard copy can be located on our website as follows:

- Incumbent's Annual Statistical Return <u>http://www.toronto.anglican.ca/parish-administration/finance/annual-returns/</u>
- Churchwardens' Parochial Return <u>http://www.toronto.anglican.ca/parish-administration/finance/annual-returns/</u>

If you require a hard copy to be mailed to you please contact Claire Wilton at <u>cwilton@toronto.anglican.ca</u> or by telephone at (416) 363-6021 x239.

Additionally, the Clergy Payroll and Rectory Housing Information appendix to the Churchwardens' Parochial Return will be mailed out by the beginning of February.