

Toronto Diocesan Anglican Church Women

FINANCIAL STATEMENTS

December 31, 2017



GARY BOOTH CA PROFESSIONAL CORP

Independent Auditor's Report

To the Members of Toronto Diocesan Anglican Church Women

We have audited the accompanying financial statements of Toronto Diocesan Anglican Church Women, which comprise the as at December 31, 2017, and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Toronto Diocesan Anglican Church Women derives a material amount of revenue from donations and fundraising activities. We were not able to obtain sufficient appropriate audit evidence about the completeness of the reported amounts for accounts receivable, donation and fundraising revenue, revenue in excess of expenditure and changes to net assets because there is no direct relationship between assets or services given up in exchange for amounts received or receivable. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Toronto Diocesan Anglican Church Women as at December 31, 2017, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



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Independent Auditor's Report, continued

Gary Booth, CA, Professional Corporation
Authorized to practise public accounting by The Institute of Chartered Professional Accountants of Ontario

Toronto, Ontario
March 6, 2018

**Toronto Diocesan Anglican Church Women
BALANCE SHEET**

As at December 31, 2017

2017

2016

Assets

Current assets

Cash	\$	107	\$	5,382
The Incorporated Synod of the Diocese of Toronto Fund		281,797		279,797
Investments at the Inc Synod Consolidated Trust		10,000		10,000
Investments in GICs, at cost		57,200		57,200
	\$	<u>349,104</u>	\$	<u>352,379</u>

Liabilities

Current liabilities

Accounts payable and accrued liabilities	\$	2,599	\$	2,600
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Fund balances

General Fund		266,874		270,379
Special Fund		22,431		22,200
Designated Funds		57,200		57,200
	\$	<u>349,104</u>	\$	<u>352,379</u>

On behalf of the board

Eneid E. Corbett Director

Anita Giffen Director

Toronto Diocesan Anglican Church Women
STATEMENT OF OPERATIONS & CHANGES IN GENERAL FUND BALANCES
General Fund - Receipts

	2017	2016
Parishes		
Other Offerings	\$ 2,522	\$ 95
Parish Commitments	11,865	13,510
Investments		
Bank Interest	30	58
Investment Interest - General	16,241	15,595
Gain on redemption of investment	2,000	2,000
Chancel		
Annual meeting	3,980	2,040
Chancel committee - Needlework	5,042	9,962
Public Relations		
ACW - Prayer Cards & Envelopes	25	156
ACW Sales - Aprons & Tote Bags	10	15
ACW Sales - Notebooks	18	15
ACW Sales - Pins	305	420
Chancel Manuals & Pins	880	1,026
Sundry		
HST Recovered	981	696
Newsletter Subscriptions	680	507
	<u>\$ 44,519</u>	<u>\$ 46,095</u>

Toronto Diocesan Anglican Church Women
STATEMENT OF OPERATIONS & CHANGES IN GENERAL FUND BALANCES
General Fund - Disbursements

	2017	2016
Chancel		
Annual meeting	\$ 3,397	\$ 2,450
Chancel committee - needlework	383	898
Meetings - programs, etc	129	300
Public Relations		
ACW & Chancel pins	814	1,155
Newsletter Costs	2,499	1,580
Parishes - Social Concern		
Church army	400	400
Commitments - Council of the North	10,000	10,000
Operating & Administration		
Administration	11,655	11,208
Bank charges	197	193
Insurance	1,761	1,698
National Conference	1,400	1,300
Office Equipment	623	2,348
Office Expenses	493	344
Office Utilities & Maintenance	10,140	10,140
Postage	288	116
Professional services	2,599	2,937
Telephone, fax, website	803	683
Travel Expenses	864	1,355
	<u>48,445</u>	<u>49,105</u>
Loss	(3,926)	(3,012)
Balance, beginning of year	270,379	273,391
Transfer from Special & Designated Funds	421	-
Balance, end of year	<u>\$ 266,874</u>	<u>\$ 270,379</u>

**Toronto Diocesan Anglican Church Women
SCHEDULE OF RECEIPTS & DISBURSEMENTS - SPECIAL FUNDS**

For the year ended December 31	Diocesan Memorial 2017	Bursary Fund 2017	Missionary Appeal 2017	President's Discretionary 2017	Special Projects 2017	December 31 2017	Special Funds 2016
Receipts							
Donations	\$ 300	\$ -	\$ -	\$ -	\$ 1,975	\$ 2,275	\$ 2,155
Parish Offerings	-	595	-	-	-	595	476
Transfers	-	14	357	-	75	446	1,475
	<u>300</u>	<u>609</u>	<u>357</u>	<u>-</u>	<u>2,050</u>	<u>3,316</u>	<u>4,106</u>
Disbursements							
Grants, Allowances & Sundry	(35)	-	-	(1,000)	(2,050)	(3,085)	(4,221)
Income (loss)	265	609	357	(1,000)	-	231	(115)
Balance, beginning of year	-	14,144	689	7,368	-	22,200	22,315
Balance, end of year	<u>\$ 265</u>	<u>\$ 14,753</u>	<u>\$ 1,046</u>	<u>\$ 6,368</u>	<u>\$ -</u>	<u>\$ 22,431</u>	<u>\$ 22,200</u>

See accompanying notes to the financial statements

**Toronto Diocesan Anglican Church Women
SCHEDULE OF RECEIPTS & DISBURSEMENTS - DESIGNATED FUNDS**

	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2016
	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2016
For the year ended December 31	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2016
Receipts																			
Interest	27	14	14	280	77	54	7	14	380	867	1,109								
Donations - Bequest	-	-	-	-	-	-	-	-	2,000	2,000	-								
Other	-	-	-	-	-	-	-	-	-	-	409								
	27	14	14	280	77	54	7	14	2,380	2,867	1,518								
Disbursements																			
Other	-	-	-	-	-	-	-	-	(2,000)	(2,000)	(42)								
Transfers Between Funds																			
Transfer to Special Fund	-	-	(14)	(280)	(77)	(54)	(7)	(14)	-	(446)	(1,476)								
Transfer to General Fund	(27)	(14)	-	-	-	-	-	-	(380)	(421)	-								
	(27)	(14)	(14)	(280)	(77)	(54)	(7)	(14)	(380)	(867)	(1,476)								
Income after transfers between funds	-	-	-	-	-	-	-	-	-	-	-								
Balance, beginning of year	-	-	-	-	-	-	-	-	-	-	-								
Balance, End of Year	-	-	-	-	-	-	-	-	-	-	-								
Capital Account																			
Balance, beginning of year	2,000	1,000	1,000	14,000	5,700	4,000	500	1,000	28,000	57,200	57,200								
Purchase Investment	-	-	-	-	-	-	-	-	-	-	-								
Balance, end of year	2,000	1,000	1,000	14,000	5,700	4,000	500	1,000	28,000	57,200	57,200								

See accompanying notes to the financial statements

Toronto Diocesan Anglican Church Women
STATEMENT OF CASH FLOWS

For the year ended December 31, 2017

	2017	2016
Operating activities		
Loss	\$ (3,275)	\$ (3,012)
Change in non-cash working capital items		
The incorporated synod of the diocese of toronto fund	(2,000)	-
	<u>(5,275)</u>	<u>(3,012)</u>
Investing activities		
Changes in Special Funds	-	(115)
	<u>(5,275)</u>	<u>(3,127)</u>
Decrease in cash	(5,275)	(3,127)
Cash, beginning of year	5,382	8,509
Cash, end of year	<u>\$ 107</u>	<u>\$ 5,382</u>

Toronto Diocesan Anglican Church Women

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2017

1. **Nature of operations**

Toronto Diocesan Anglican Church Women (the "Organization") was incorporated as not-for profit organization under Part III of Companies Act and is a registered charity under the Income Tax Act.

2. **Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Allocated expenses

The Organization records a number of its expenses by function: General Fund Disbursements, Special Fund Disbursements and Designated Funds Disbursements. Expenses are recognized in the year in which they are incurred.

Capital assets

Capital Assets are recognized at the cost of the asset when purchased and any major repairs that are done to it over the course of the asset's useful life.

Cash and cash equivalents

The organization's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

Contributed services

Volunteers contribute numerous hours per year to assist in the carrying out of its mission. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Financial instruments measurement

The Organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost. The financial assets subsequently measured at amortized cost include general and designated funds. The financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Financial instruments that will be subsequently measured at amortized cost are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Fund accounting

Receipts and disbursements relating to the Diocesan Memorial Fund, Bursary Fund, the President's Discretionary and Special projects are reported in the Special Funds.

Receipts and disbursements relating to designated purposes are reported in the Designated Funds.

Capital received relating to undesignated legacies and funds transferred from a predecessor organization including deposits referred to note 2 are reported in the General Fund.

All other revenue and expenses are reported in the General Fund.

Toronto Diocesan Anglican Church Women
NOTES TO THE FINANCIAL STATEMENTS
For the year ended December 31, 2017

2. Significant accounting policies, continued

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest received on Designated Fund Investments is recorded as income to the related Fund. All other interest received on investments is recorded as income in the General Reserve Fund.

- Revenue from the programs, sales and open offerings is recognized when the amount can be reasonably estimated and ultimate collections is reasonably assured
- Fundraising income is recognized in the year that the event takes place
- Interest income is recognized in the year in which it is earned

3. The Incorporated Synod of the Diocese of Toronto Fund

	2017	2016
(A) Deposit	\$ 60,995	\$ 60,995
(B) Investment	220,802	218,802
	<u>\$ 281,797</u>	<u>\$ 279,797</u>

(A) Funds received from a predecessor organization in the amount of \$60,995 have been invested in the Consolidated Trust Fund, Diocese Of Toronto, and may be withdrawn at quarterly dates on reasonable notice. The deposit is recorded at cost and has a market value at year-end of \$145, 962 (2016 - \$139, 305). Dividends received during the year amounted to \$5, 612 (2016 - \$5, 355), and is recorded as a receipt in the General Fund.

(B) The investment in the fund is recorded at cost. The market value of the investment at year-end is \$277, 003 (2016 - \$264, 353). Dividends received during the year was \$10, 629 (2016 - \$10, 240) and is reported in the General Fund. Two thousand dollars of the capital gains was realized from market value.

4. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

The financial instruments of the Organization and the nature of the risks to which it may be subject are as follows:

Financial instrument	Risks				
	Credit	Liquidity	Market risk		
			Currency	Interest rate	Other price

Financial Instruments					X
Accounts payable		X			

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to liquidity risk arising primarily from the accounts payable. The Organization expects to meet these obligations as they come due by generating sufficient cash flow from operations.

Toronto Diocesan Anglican Church Women

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2017

Interest rate risk

The Organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed-rate instruments subject the Organization to a fair value risk. However, the risk associated with investments is reduced to a minimum since these assets are invested with large financial institutions.