

# Canon 6 Flowchart

**FOR SIGNIFICANT CAPITAL IMPROVEMENT PROJECTS THAT REQUIRE A BUILDING PERMIT AND COSTS GREATER THAN \$100,000 A TWO STEP PROCESS APPLIES AS FOLLOWS:**

PROCESS	COMPLETED
<b>1. Consultation</b> <i>The Incumbent and Churchwardens must consult with their Suffragan Bishop before proceeding.</i>	



<b>2. Special Vestry Meeting</b> <i>All matters submitted for approval must be approved by Vestry.</i>	
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<b>FIRST STEP</b>	
<b>3. To Obtain Approval in Principle</b> <i>Submit materials per Canon 6(5)3(a) to the Secretary of Synod.</i>	



<b>Present to:</b>	
<b>Risk and Governance Committee</b>	
<i>Risk and Governance Committee consults as necessary with:</i>	
<b>Finance Committee</b>	<b>Property Committee</b>
<i>Risk and Governance Committee makes recommendation to:</i>	



<b>Synod Council</b> <i>Makes Approval in Principal decision</i>	
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<b>SECOND STEP</b>	
<b>4. To Obtain Final Approval</b> <i>Submit materials per Canon 6(5)3(b) to the Secretary of Synod.</i>	



<b>Present to:</b>	
<b>Risk and Governance Committee</b>	
<i>Risk and Governance Committee consults as necessary with:</i>	
<b>Finance Committee</b>	<b>Property Committee</b>
<i>Risk and Governance Committee makes recommendation to:</i>	



<b>Synod Council</b> <i>Makes Final Approval decision</i>	
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