

# Clergy Moving Expenses

## Reimbursement Form



Parishes are entitled to be reimbursed by the Diocese of Toronto for clergy moving expenses which are paid by the parish up to a maximum of \$1,500.

This benefit will only be granted if the following conditions are met (as per Canon 11 (6)):

- A first-time cleric moves to a parish in the Diocese of Toronto;
- The cleric assumes a new appointment and moves to a new parish within the Diocese of Toronto;
- The cleric retires on pension from an appointment within the Diocese of Toronto and moves to a new residence;
- The surviving spouse of a cleric moves from a rectory on the death of the cleric prior to retirement from the Diocese of Toronto.

To receive reimbursement from the Diocese, please complete the following information, attach a copy of the moving expense receipt and send to the Diocesan Human Resources Office at 135 Adelaide St. E., Toronto, ON M5C 1L8; fax: 416-363-3683; email: [atalbert@toronto.anglican.ca](mailto:atalbert@toronto.anglican.ca).

Name of Parish: \_\_\_\_\_

Name of Cleric Who Moved: \_\_\_\_\_

Date of Move: \_\_\_\_\_

Total Amount of Moving Expenses: \_\_\_\_\_

Amount Paid by the Parish: \_\_\_\_\_

Amount to be Paid by the Diocese (to maximum of \$1,500): \_\_\_\_\_

Diocesan Approval: \_\_\_\_\_

Date: \_\_\_\_\_