



Property Resources Where to find information? Who to call?

Name	Contact Info	Reason
Incorporated Synod of the Diocese 135 Adelaide Street E Toronto, ON M5C 1L8	Property Resources Department 416-363-6021 Daiane Monteiro, Property Resources Assistant, ext. 280 dmonteiro@toronto.anglican.ca Canon Robert Saffrey, Executive Director, ext. 251 rsaffrey@toronto.anglican.ca	Parish Support Facility Rentals (License and Lease Agreements), Purchase and Sale of Property, Capital Improvements, Expropriations, Rectories, Cemeteries, Memorial Gifts, Parish Boundaries. https://www.toronto.anglican.ca/parish-administration/property-resources/church-property/?lang=en
Bereavement Authority of Ontario (BAO)	www.thebao.ca 647-483-2645 or 1-844-493-6356 info@thebao.ca	Funeral, Burial and Cremation Services Act, 2002, and its regulations: www.e-laws.gov.on.ca
Where Do I Get Information?	https://www.toronto.anglican.ca/parish-administration/property-resources/church-property/?lang=en	Facility Rentals (License and Lease Agreements), Purchase and Sale of Property, Capital Improvements, Expropriations, Rectories, Cemeteries, Memorial Gifts, Parish Boundaries
Cemeteries	Canon Robert Saffrey, Executive Director, ext. 251 rsaffrey@toronto.anglican.ca https://www.toronto.anglican.ca/parish-administration/property-resources/church-property/?lang=en#cemeteries	Question related to church cemeteries
Capital Improvement Projects or expansions	Canon Robert Saffrey, Executive Director, ext. 251 rsaffrey@toronto.anglican.ca https://www.toronto.anglican.ca/parish-administration/property-resources/church-property/?lang=en#renovations	Projects where the scope of work requires pulling a building permit and approval under Canon 6
License Agreements and Lease Agreements	Daiane Monteiro, Property Resources Assistant, ext. 280 dmonteiro@toronto.anglican.ca https://www.toronto.anglican.ca/parish-administration/property-resources/facility-rentals/?lang=en	License Agreements including Parking License Agreements Lease Agreements including Residential Checklists via Canon 6 Simplified Process email to: canon6@toronto.anglican.ca
Purchase and Sale of Property and Church Closings	Canon Robert Saffrey, Executive Director, ext. 251 rsaffrey@toronto.anglican.ca https://www.toronto.anglican.ca/parish-administration/property-resources/church-property/?lang=en#buying	Questions related to the purchase and sale of church property
Church Financing	Canon Robert Saffrey, Executive Director, ext. 251 rsaffrey@toronto.anglican.ca https://www.toronto.anglican.ca/about-us/corporate-information/committees-of-synod-council/#risk-governance	For loans “not expected to be liquidated in one (1) year”