

Toronto Diocesan Anglican Church Women

FINANCIAL STATEMENTS

December 31, 2018

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Independent Auditor's Report

To the Members of Toronto Diocesan Anglican Church Women

We have audited the accompanying financial statements of Toronto Diocesan Anglican Church Women, which comprise the statement of financial position as at December 31, 2018, and the statement of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Toronto Diocesan Anglican Church Women derives a material amount of revenue from donations and fundraising activities. We were not able to obtain sufficient appropriate audit evidence about the completeness of the reported amounts for accounts receivable, donation and fundraising revenue, revenue in excess of expenditure and changes to net assets because there is no direct relationship between assets or services given up in exchange for amounts received or receivable. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Toronto Diocesan Anglican Church Women as at December 31, 2018, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Independent Auditor's Report, continued

Booth & Partners CPA Prof Corp

Booth & Partners CPA Professional Corporation
Authorized to practise public accounting by The Institute of Chartered Professional Accountants of Ontario

Toronto, Ontario
March 15, 2019

Toronto Diocesan Anglican Church Women

BALANCE SHEET

As at December 31, 2018

2018

2017

Assets

Current assets

Cash	\$ 4,863	\$ 107
The Incorporated Synod of the Diocese of Toronto Fund	281,797	281,797
Investments at the Inc Synod Consolidated Trust	10,000	10,000
Investments in GICs, at cost	57,200	57,200
	<u>\$ 353,860</u>	<u>\$ 349,104</u>

Liabilities

Current liabilities

Accounts payable and accrued liabilities	<u>\$ 2,600</u>	<u>\$ 2,599</u>
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Fund balances

General Fund	271,095	266,874
Special Funds	22,965	22,431
Designated Funds	57,200	57,200
	<u>351,260</u>	<u>346,505</u>
	<u>\$ 353,860</u>	<u>\$ 349,104</u>

On behalf of the board

_____ Director

_____ Director

Toronto Diocesan Anglican Church Women
STATEMENT OF OPERATIONS & CHANGES IN GENERAL FUND BALANCES
General Fund - Receipts

	2018	2017
Parishes		
Other Offerings	\$ 250	\$ 2,522
Parish Commitments	16,856	11,865
Investments		
Bank Interest	27	30
Investment Interest - General	16,493	16,241
Gain on redemption of investment	5,200	2,000
Chancel		
Annual meeting	2,910	3,960
Chancel committee - Needlework	6,727	5,042
Public Relations		
ACW - Prayer Cards & Envelopes	51	25
ACW Sales - Aprons & Tote Bags	50	10
ACW Sales - Notebooks	12	18
ACW Sales - Pins	40	305
Chancel Manuals & Pins	264	880
Sundry		
HST Recovered	738	961
Newsletter Subscriptions	528	660
	<u>\$ 50,146</u>	<u>\$ 44,519</u>

Toronto Diocesan Anglican Church Women
STATEMENT OF OPERATIONS & CHANGES IN GENERAL FUND BALANCES
General Fund - Disbursements

	2018	2017
Chancel		
Annual meeting	\$ 2,919	\$ 3,397
Chancel committee - needlework	1,344	383
Meetings - programs, etc	404	129
Leadership - Training/Books	15	-
Public Relations		
ACW & Chancel pins	-	814
Newsletter Costs	1,080	2,499
Parishes - Social Concern		
Church army	400	400
Commitments - Council of the North	10,000	10,000
Operating & Administration		
Administration	11,530	11,655
Bank charges	208	197
Insurance	1,848	1,761
National Conference	1,300	1,400
Office Equipment	448	623
Office Expenses	296	493
Office Utilities & Maintenance	10,140	10,140
Postage	128	288
Professional services	2,599	2,599
Telephone, fax, website	907	803
Travel Expenses	746	864
Sundry	479	-
	<u>46,791</u>	<u>48,445</u>
Income (loss)	3,354	(3,926)
Balance, beginning of year	266,874	270,379
Prior period adjustment	247	-
Transfer from Designated Fund	620	421
Balance, end of year	<u>\$ 271,095</u>	<u>\$ 266,874</u>

Toronto Diocesan Anglican Church Women **SCHEDULE OF RECEIPTS & DISBURSEMENTS - SPECIAL FUNDS**

For the year ended December 31	Diocesan Memorial 2018	Bursary Fund 2018	Missionary Appeal 2018	President's Discretionary 2018	Special Projects 2018	December 31 2018	Special Funds 2017
Receipts							
Donations	\$ 230	\$ -	\$ -	\$ -	\$ 2,715	\$ 2,945	\$ 2,275
Parish Offerings	-	155	-	-	-	155	595
	230	155	-	-	2,715	3,100	2,870
Disbursements							
Grants, Allowances & Sundry	(65)	-	-	-	(2,825)	(2,890)	(3,085)
Other	-	-	(200)	-	-	(200)	-
	(65)	-	(200)	-	(2,825)	(3,090)	(3,085)
Income (loss)	165	155	(200)	-	(110)	10	(215)
Balance, beginning of year	265	14,753	1,046	6,368	-	22,431	22,200
Transfers	(430)	20	394	430	110	524	446
Balance, end of year	\$ -	\$ 14,928	\$ 1,240	\$ 6,798	\$ -	\$ 22,965	\$ 22,431

Toronto Diocesan Anglican Church Women

SCHEDULE OF RECEIPTS & DISBURSEMENTS - DESIGNATED FUNDS

	Chancel Committee St. Clement's Bequest	Chancel Committee Guy Bequest Fund	Annie Mosley Bursary Fund	Cherry Missionary Appeal	Cartwright Cottage Missionary Appeal	Winnifred Holland	St. Peter Missionary Fund	Ruth Walsh Memorial Fund	Bequest Fund	December 31	Designate d Funds
For the year ended December 31	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2017
Receipts											
Interest	40	20	20	280	114	80	10	20	560	1,144	867
Donations - Bequest	-	-	-	-	-	-	-	-	-	-	2,000
	40	20	20	280	114	80	10	20	560	1,144	2,867
Disbursements											
Other	-	-	-	-	-	-	-	-	-	-	(2,000)
Income before transfers between funds	40	20	20	280	114	80	10	20	560	1,144	867
Capital Account											
Balance, beginning of year	2,000	1,000	1,000	14,000	5,700	4,000	500	1,000	28,000	57,200	57,200
Transfers to General Fund	(40)	(20)	-	-	-	-	-	-	(560)	(620)	(421)
Transfers to Special Fund	-	-	(20)	(280)	(114)	(80)	(10)	(20)	-	(524)	(446)
	-	-	-	-	-	-	-	-	-	-	-
Balance, end of year	2,000	1,000	1,000	14,000	5,700	4,000	500	1,000	28,000	57,200	57,200

Toronto Diocesan Anglican Church Women

STATEMENT OF CASH FLOWS

For the year ended December 31, 2018

	2018	2017
Operating activities		
Net income (loss)	\$ 4,509	\$ (3,275)
Adjustments for		
Prior period adjustment	247	-
Total adjustments	247	-
	4,756	(3,275)
Change in non-cash working capital items		
The incorporated synod of the diocese of toronto fund	-	(2,000)
	4,756	(5,275)
Increase (decrease) in cash	4,756	(5,275)
Cash, beginning of year	107	5,382
Cash, end of year	\$ 4,863	\$ 107

Toronto Diocesan Anglican Church Women

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

1. Nature of operations

Toronto Diocesan Anglican Church Women (the "Organization") was incorporated as not-for profit organization under Part III of Companies Act and is a registered charity under the Income Tax Act.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Allocated expenses

The Organization records a number of its expenses by function: General Fund Disbursements, Special Fund Disbursements and Designated Funds Disbursements. Expenses are recognized in the year in which they are incurred.

Capital assets

Capital Assets are recognized at the cost of the asset when purchased and any major repairs that are done to it over the course of the asset's useful life.

Cash and cash equivalents

The organization's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

Contributed services

Volunteers contribute numerous hours per year to assist in the carrying out of its mission. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Financial instruments measurement

The Organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost. The financial assets subsequently measured at amortized cost include general and designated funds. The financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Financial instruments that will be subsequently measured at amortized cost are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Fund accounting

Receipts and disbursements relating to the Diocesan Memorial Fund, Bursary Fund, the President's Discretionary and Special projects are reported in the Special Funds.

Receipts and disbursements relating to designated purposes are reported in the Designated Funds.

Capital received relating to undesignated legacies and funds transferred from a predecessor organization including deposits referred to note 2 are reported in the General Fund.

All other revenue and expenses are reported in the General Fund.

Toronto Diocesan Anglican Church Women

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

2. Significant accounting policies, continued

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest received on Designated Fund Investments is recorded as income to the related Fund. All other interest received on investments is recorded as income in the General Reserve Fund.

- Revenue from the programs, sales and open offerings is recognized when the amount can be reasonably estimated and ultimate collections is reasonably assured
- Fundraising income is recognized in the year that the event takes place
- Interest income is recognized in the year in which it is earned

3. The Incorporated Synod of the Diocese of Toronto Fund

	2018	2017
The Incorporated Synod of the Diocese of Toronto Fund	\$ -	\$ -
(A) Deposit	60,995	60,995
(B) Investment	220,802	220,802
	<u>\$ 281,797</u>	<u>\$ 281,797</u>

(A) Funds received from a predecessor organization in the amount of \$60,995 have been invested in the Consolidated Trust Fund, Diocese Of Toronto, and may be withdrawn at quarterly dates on reasonable notice. The deposit is recorded at cost and has a market value at year-end of \$135,514 (2017 - \$145,962). Dividends received during the year amounted to \$5,746 (2017 - \$5,612), and is recorded as a receipt in the General Fund.

(B) The investment in the fund is recorded at cost. The market value of the investment at year-end is \$252,256 (2017 - \$277,003). Dividends received during the year was \$10,748 (2017 - \$10,629) and is reported in the General Fund. In 2018, \$5,200 of the capital gains was realized from market value.

4. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

The financial instruments of the Organization and the nature of the risks to which it may be subject are as follows:

Financial instrument	Risks				
	Credit	Liquidity	Market risk		
			Currency	Interest rate	Other price
Financial Instruments				X	
Accounts payable		X			
Liquidity risk					

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to liquidity risk arising primarily from the accounts payable. The Organization expects to meet these obligations as they come due by generating sufficient cash flow from operations.

Toronto Diocesan Anglican Church Women
NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2018

Interest rate risk

The Organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed-rate instruments subject the Organization to a fair value risk. However, the risk associated with investments is reduced to a minimum since these assets are invested with large financial institutions.