

160th Regular Session of Synod

November 25-27, 2021

CONVENING CIRCULAR

SECTION F

CONSTITUTION AND CANONS COMMITTEE

CONSTITUTION & CANONS COMMITTEE'S REPORT

At its September 23, 2021 meeting, the Diocesan Council approved the proposed changes to *The Constitution and Canons of the Diocese of Toronto* contained in this report and recommended them to Synod for approval.

Canon 15 - Churchwardens

Changes are being proposed to Canon 15 to remove the requirement that payments of \$20 or more be by way of cheque and generally broaden the scope of how Churchwardens are permitted to make payments.

Revise s.4(7) "The Churchwardens shall be responsible for overseeing the disbursement of all monies of the vestry. Payments of any amount may be made in cash, by cheque (certified or otherwise), bank draft, credit card or electronic funds transfer. At its annual meeting, the vestry shall name and authorize signing officers who shall include the Churchwardens and may include other members of the vestry whom the Churchwardens so nominate. Cheques, credit card payments, electronic funds transfers or any other disbursements (including payments in cash) shall be authorized by two (2) signatures. One (1) of the signatures on any cheque or authorization for payment by credit card, electronic funds transfer or any other disbursement (including payments in cash) shall be that of a Churchwarden. The vestry may also authorize alternate signing officers who are not Churchwardens to authorize payments in cash, by cheque (certified or otherwise), bank draft, credit card or electronic funds transfer in place of a Churchwarden but only when no Churchwarden is reasonably available; and any such payment so authorized must be reviewed and the cheque or supporting authorizing documentation must be initialed by a Churchwarden within sixty (60) days of the monies being

disbursed. A Deputy Churchwarden may be authorized by the vestry to exercise the same level of signing authority granted to a Churchwarden and described in the foregoing but only if so nominated in writing by both Churchwardens.”

CANON 15
CHURCHWARDENS

[No proposed changed prior to this point.]

- s.4(7) ~~The Churchwardens shall be responsible for overseeing the disbursement of all monies of the vestry. Payments of sums of twenty (20) dollars or more shall be made by cheque. At its annual meeting, the vestry shall name and authorize signing officers who shall include the Churchwardens and may include other members of the vestry whom the Churchwardens so nominate. Cheques and disbursements shall be authorized by two (2) signatures. One (1) of the signatures on any cheque or disbursement shall be that of a Churchwarden. The vestry may also authorize alternate signing officers who are not Churchwardens to authorize cheques or disbursements in place of a Churchwarden but only when no Churchwarden is reasonably available; and any cheque or disbursement so authorized must be reviewed and the cheque or supporting documentation must be initialed by a Churchwarden within sixty (60) days of the monies being disbursed. A Deputy Churchwarden may be authorized by the vestry to exercise the same level of signing authority granted to a Churchwarden and described in the foregoing but only if so nominated in writing by both Churchwardens.~~

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[No proposed changes beyond this point.]