

Anglican Diocese of Toronto  
Residential Lease Agreement Checklist **YELLOW** and Attestation - **RESIDENTIAL TENANCIES ONLY**

		Complete(✓)
	<b>Date:</b>	
	<b>Congregation Name:</b>	
	<b>Tenant Name(s):</b>	
	<b>Address of Property:</b>	
	<b>Term Start/End Date:</b>	
	<b>Monthly Rent:</b>	
1	Written support of the Suffragan Bishop ( <i>new Tenants only</i> )	
2	Vestry support ( <i>new rentals only; by way of Vestry motion</i> )	
3	Contract agreed with Tenant using the Provincial form of standard/mandatory Lease Agreement	
4	Additional Terms'* (per section 15) appended to the Lease Agreement	
5	Tenant's insurance coverage verified (per Risk and Governance Committee requirements)	
6	Reference & credit checks	
<p>We, the Incumbent/Priest-in-Charge &amp; Churchwardens of the above congregation, by affixing our signatures below, hereby attest on behalf of the Corporation that all of the above requirements, and all best commercial practices, have been, or shall be, satisfied by the Corporation prior to occupancy by the Tenant. Further, we have reviewed both <i>Canon 6</i> and the <i>Procedure Pursuant to Canon 6 as Prescribed by the Synod Council</i> and confirm that the congregation shall be compliant at all times with the requirements and obligations prescribed therein.</p>		
<b><u>Incumbent/Priest-in-Charge (name &amp; signature):</u></b>		
<b><u>Churchwarden (name &amp; signature):</u></b>		
<b><u>Churchwarden (name &amp; signature):</u></b>		
*Available from the Diocesan website.		
<p><i>A completed &amp; fully signed copy of this Checklist must be e-mailed to <a href="mailto:canon6@toronto.anglican.ca">canon6@toronto.anglican.ca</a> prior to occupancy.</i></p>		