



Online Sexual Misconduct Policy Training Acknowledgment Form

Name _____
(print type or print name)

Title _____
(clergy/employee/volunteer)

Date training completed: _____

Please initial beside each statement to verify your concurrence with it:

_____ I hereby acknowledge receipt of a copy of the Sexual Misconduct Policy of the Anglican Diocese of Toronto.

_____ I understand the contents of the Sexual Misconduct Policy of the Anglican Diocese of Toronto.

_____ I understand that to function as an ordained or lay person in ministry implies that the Church has entrusted me with responsibility to act for the well-being of others.

_____ I confirm that I completed the online Sexual Misconduct Policy Training myself. I personally have completed this course, read and understood the training.

_____ I understand that it is my responsibility as an ordained person in the Anglican Diocese of Toronto to abide by the policy and procedures in accordance with the training.

_____ If I have questions about the training, materials presented or the policy and procedures, I understand it is my responsibility to seek clarification from the Canon Pastor or the Diocesan Human Resources department.

_____ I understand that if I make a false statement on this certification, my appointment may be terminated immediately and my licence for ordained ministry suspended under Canon 22.

If you are not able to check all of these boxes for any reason, please contact the Diocesan Human Resources department for alternative training methods.

Signature

Date

☐ **Acknowledgment of digital signature:** By checking this box, I acknowledge that I understand this is a digital representation of my initials and signature.

Instructions: Please either print or save the signed copy of this form and ensure that the Diocesan Human Resources department receives it. The Diocese requires this form in order to verify that you have fulfilled the requirements of Sexual Misconduct Policy training.

All clergy, lay staff, and volunteers serving in medium or high risk ministries are expected to comply with the Diocese of Toronto's Sexual Misconduct Policy. This signed form will be placed in the named person's personnel file or other suitable file if there is no personnel file. It will remain in the file for an indefinite period of time.