

Congregation			
Licensee Name			
Term (Start/End date)	to	Rent Amount (\$)	\$ per

Checklist	Complete
The Parish has received written support from the Bishop/Suffragan Bishop.	
*Note: Only for new agreements	
The Parking License Agreement is complete, fully executed and has no material changes.	
*Note: if agreement requires material changes, please contact the Property Resources Dept.	
If applicable, the Parish has secured reference and credit checks.	
*Note: not applicable to agreements that have a term of less than fourteen (14) months.	

ACKNOWLEDGEMENT

We, the Incumbent/Priest-in-Charge and Churchwardens of the above congregation, by affixing our signatures below, hereby attest on behalf of the Corporation that all of the above requirements, and all best commercial practices, have been, or shall be, satisfied by the Corporation prior to occupancy by the Tenant. Further, we have reviewed both *Canon 6* and the *Procedure Pursuant to Canon 6* as prescribed by the Synod Council and confirm that the congregation shall be always compliant with the requirements and obligations prescribed therein.

Role	Name	Signature	Date
Incumbent/			
Priest-in-Charge			
Churchwarden			
Churchwarden			

A completed and fully executed copy of this checklist must be e-mailed to canon6@toronto.anglican.ca **prior to occupancy**

Revised May/2024