

Year-round Stewardship Education Calendar (September Launch)

The following itemized schedule indicates when the key components of the Growing Healthy Stewards program need to be implemented and where they can be found in the manual.

May

- **Orientation** – meet with Stewardship Education Coach; preliminary evaluation against diocesan benchmarks (tab 5)
- **Recruit Stewardship Committee/Confirm members – committee leadership signs “Covenant”** (tab 4)
- **Personal Stewardship Audit of Committee Members** (tab 6)
- **Ongoing Preaching** – at least one good stewardship sermon per quarter (tab 13)
- **Thank one specific group of volunteers each week (ongoing/each week through the year)**
- **Commence A Year in the Life of the Steward reflections** – ongoing/each week throughout the year on parish website and in newsletters/Sunday bulletin (tab 12)

June

- Diarize Time and Talent for Narrative Budget (tab 7)
- **Plan Joyful Giving Campaign**, secure lay witness (tab 8)
- Meet with Stewardship Education Coach (tab 15)

July/August

- Update parish database
- Finalize/Publish Narrative Budget (tab 7)

September

- Order Offering Envelopes for following year
- If doing relay, hold training meeting with team captains (tab 8)
- **Commence Faces of Grace** - at least once a month (tab 18)
- **Commence New Member Ministry Program** (tab 19)
- Meet with Stewardship Education Coach (tab 15)

October

- **Commence Joyful Giving Campaign (Sunday after Thanksgiving)** (tab 8)
- Preach two sermons on stewardship/lay witness

November

- Continue Joyful Giving Campaign (tab 8)
- **Commitment Sunday (includes Time/Talent/Treasure pledge)**
- Promote PAG (tab 14)

December

- Meet with Stewardship Education Coach – mid-year evaluation (tab 15)

January

- Book FaithWorks Speaker (tab 10)
- Visit any people who began to worship at your church over the holidays. Bring last year's narrative budget as an introduction
- **Prepare/Update Legacy Giving Brochure** (tab 11)

February

- **Issue tax receipts to all donors with a thank you letter signed by the Incumbent**
- Send PAG brochure to all givers (tab 14)
- Provide stewardship update at Vestry. Include time, talent and treasure milestones
- **Legacy Giving Sunday** (tab 11)
- Meet with Stewardship Education Coach (tab 15)

March

- **FaithWorks Campaign during Lent** (tab 10)

April

- **Parish ministry fair**
- Long-range planning conference (every three years)
- Meet with Stewardship Education Coach – Annual Evaluation (tab 15)
- **It's National Volunteer Month – thank all your volunteers – ice cream social is a good idea**

May

- Time and Talent Auction (tab 17)

Annual Highlights

- Meet with Stewardship Education Coach every two months
- Legacy Giving Sunday – February
- FaithWorks Campaign – Lent
- Time and Talent Focus – April
- Joyful Giving Campaign – October
- Faces of Grace personal witnesses
- Promote Stewardship Education in all communications
- Semi-annual/annual evaluation to assess progress against benchmarks