



# Parish Leadership 101 Workshop Acknowledgment Form for Churchwardens

In our Diocese, Churchwardens hold positions of leadership, supporting both the Incumbent and parishioners.

By **initialing beside each statement below**, I acknowledge that I have received basic parish governance orientation in each of the following areas, either by attending an online workshop, or I have reviewed the materials provided on the [Diocese of Toronto's website](#).

\_\_\_\_\_ I hereby acknowledge that I have received basic orientation in **parish finances**.

\_\_\_\_\_ I hereby acknowledge that I have received basic orientation in **insurance/risk management**.

\_\_\_\_\_ I hereby acknowledge that I have received basic orientation in **real property management**.

\_\_\_\_\_ I hereby acknowledge that I have received basic orientation in **human resources**.

As leaders in the parish the Churchwardens are assessed as a high risk position. This assessment is based on access to significant amounts of financial resources or sensitive and confidential information and due to your leadership position with children and vulnerable adults.

\_\_\_\_\_ I have completed a **police record check** through the diocesan process.

\_\_\_\_\_ I have completed **Sexual Misconduct Policy Training** on \_\_\_\_\_  
(month/day/year)

\_\_\_\_\_ I have read the ***Responsible Ministry: Screening in Faith Policy*** and I am committed to ensuring its implementation in my parish.

Please complete this form and forward to your **Area Bishop's office**.

\_\_\_\_\_  
Parish / Congregation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature