



Interim Editor of The Anglican Contract Position

The Diocese of Toronto is seeking a part-time (3 days per week) Interim Editor of The Anglican for a 3.5 month contract position while the current incumbent is on leave. This position will be fulfilled through remote work. The Anglican is published under the authority of the Bishop of Toronto and the Incorporated Synod of the Diocese of Toronto and is published both in print and on the Diocesan website. The Anglican shares news from around the Diocese and is an important part of the Communication department's mandate to inform, equip and inspire our bishops, clergy and lay leaders as they build communities of hope and compassion. **The Interim Editor will be responsible for overseeing the publication of the Diocesan newspaper, The Anglican, and the regular production of the other publications from other departments.**

Skills and Qualifications:

The successful candidate for this role will be a calm, positive communication professional, with at least 3 years' experience with editing an organization's publication (newsletter, newspaper, etc.), strong writing and editing skills, and understanding of how to lay out a print publication. A good understanding of the Anglican Church is required with preference for knowledge of the Diocese of Toronto, our values and structure.

Candidates will need to be able to demonstrate their collaboration skills, excellent customer service, the ability to consistently meet deadlines, work with multiple stakeholders and independently with minimal supervision, and have demonstrable experience promoting the brand and values of an organization. This is a great opportunity to combine your communications experience with a structured not-for-profit organization that is full of people who are passionate about the work that we do. The Anglican is an opportunity to share the good news of the Church with Anglicans in the Diocese and to promote important social justice and stewardship initiatives.

About the Anglican Diocese of Toronto

The Diocese of Toronto is the largest Anglican diocese in Canada by population and membership, and it stretches over 26,000 square kilometers of urban, rural and suburban communities. We proclaim and share the gospel of Jesus Christ, episcopally led by the Bishop of Toronto and two suffragan bishops, and synodically governed. The Anglican Diocese of Toronto has 207 congregations and is the most populous of the 30 dioceses in the Anglican Church of Canada. All that we do should enable us, as a Diocese, and as parishes and other ministries within the Diocese, to be missionally focused – increasing our capacity to respond as vibrant partners of God's activity in the world. For more information on the Diocese of Toronto, its ministry and its strategic priorities, please refer to www.toronto.anglican.ca.

The Anglican Diocese of Toronto embraces diversity and is committed to creating an inclusive workplace. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. The Diocese has an Accommodation Policy and accommodation will be provided at any point throughout the hiring process, provided the candidate makes their accommodation needs known to the Diocese. We welcome applications from all qualified persons. The Anglican Diocese of Toronto is an equal opportunity employer.

If you would like to apply for this position, forward your application, including salary to:

Human Resources
Anglican Diocese of Toronto
135 Adelaide St. E., Toronto, Ontario M5C 1L8
Email: hr@toronto.anglican.ca

*We thank all applicants however only those selected for an interview will be contacted. No phone calls please.
Visit our web site at: www.toronto.anglican.ca*