



Job Posting & Description – Music Director

Parish Description & Background Information

St. Thomas' Anglican Church, Brooklin, is a vibrant, dynamic congregation that seeks to help people to grow spiritually in their relationship with God. St. Thomas' is blessed to have many families with infants, children, and youth. We are also blessed with a significant cohort of long-term, faithful parishioners who support the growth and evolution of the parish, including family ministries. As a parish, we are growing our worship offerings to meet the diverse preferences of the congregation. We envision a blended music program that includes much of the best of the Anglican musical tradition, while also actively embracing contemporary music and worship.

The primary hymnal we use is the 1998 blue *Common Praise* hymnal. We recently purchased 20 copies of the new 2021 *Sing A New Creation* supplemental hymnal, which we have begun incorporating into worship. The music library includes well over 100 choir pieces, as well as two *Oxford* anthologies of simple anthems.

The parish has a vintage Heintzman piano, which is tuned roughly every 3-4 months. The parish also has a 1956 Casavant Frères Limitée 2 manual organ. The specifications for the organ are included on the final page.

Position Description

The Music Director will ensure that both our traditional and contemporary expressions of worship are enhanced through the use of diverse music (instrumental and choral) so that the congregation is encouraged to participate.

The position is vital to the growth of St. Thomas'. The ideal candidate will have enthusiasm and drive and will be focused on developing and growing the music program. This position requires a love of music and a passion to engage people of all ages and life circumstances.

The Music Director is under the supervision of the Incumbent/Priest-in-Charge concerning music and liturgy. Furthermore, the music director is accountable to the wardens in matters relating to contract, budget, remuneration, and instrument maintenance.

Key Competencies

- Encouraging congregational participation in the liturgies through use of inspiring repertoire and musicality (sensitivity to tempo, key, tone of worship, etc.), and inclusion of other musicians when beneficial to our worship.
- Musical leadership and support of the parish's small volunteer choir with a Sunday morning rehearsal, while exercising a comfort with teaching and training in an adult context.
- Enlivening and welcoming the musical offerings of the wider parish.
- Ability to exercise good communication skills, time management practices, good humour, and professional relationships within the parish.
- Ability to rehearse and work with guitarists and other instrumentalists.



Position Duties

- Coordinating, in consultation with the Incumbent/Priest-in-Charge, music for Sunday worship, Holy Days (Ash Wednesday, Holy Week, Christmas, etc.); pastoral liturgies such as weddings and funerals; other deanery, area and diocesan musical events as appropriate.
- Preparing and rehearsing appropriate hymns and service music, anthems, voluntaries, and improvisations.
- In consultation with the Incumbent/Priest-in-Charge, arranging suitable guest and supply musicians when needed.
- Meeting regularly with the Incumbent/Priest-in-Charge to plan music and liturgy for Sunday services and Holy Days.
- Researching and evaluating new material from publishers; choosing hymns and congregational music that is mindful of the tradition of the church, as well as innovative and contemporary.
- Being responsible for the parish music library and, within the limits of the annual budget, purchasing choir music.
- Being attentive to copyright rules.
- Being responsible for submitting an annual budget to the Churchwardens for recommendation and approval by the Vestry.
- Informing Wardens and Incumbent/Priest-in-Charge of repair and maintenance needs for organ and piano, and, subject to their approval, arranging necessary repairs and maintenance work.
- Attending staff and advisory board meetings when necessary.
- Providing music for annual Christmas pageant.
- Other music-related duties, that in consultation and agreement with the Incumbent/Priest-in-Charge, may emerge from time-to-time.

Terms and Conditions

- St. Thomas, Brooklin, is committed to the Diocese of Toronto's Screening in Faith and Sexual Misconduct policies. This position is categorized as high-risk and requires a criminal record check, and completion of the diocesan sexual misconduct policy training to be completed as terms of employment.
- This position may be negotiated either as contractor relationship, or as an employment relationship. The initial appointment will be for 10 hours per week for a one-year term contract, with the option for renewal. There will also be a three-month probationary period.
- Remuneration is negotiable, but will fall within general RCCO guidelines. Additional fees will be paid for weddings and funerals.
- Vacation periods and other absences are to be scheduled in consultation with the Incumbent/Priest-in-Charge, but are not to occur during festival occasions or seasons (Christmastide, Ash Wednesday, Holy Week, Eastertide).



ST. THOMAS' ANGLICAN CHURCH

How to Apply

Complete applications should be sent to office@stthomasbrooklin.com.

Applications are to include:

- Cover letter
- Resumé
- 2-3 references

If you have any videos or recordings, you are welcome to include these either as files or as links. However, they are not required.

Applications will be accepted until May 31, 2024, and will be reviewed on a rolling basis as they are received.



Organ Specifications

- 2 manuals
- 46 stops and couplers

Great:

8' Trumpet	8' Principal
IV Mixture	8' Dulciana
2' Flautina	4' Great to Great
8' Krummhorn	16' Swell to Great
2' Fifteens	8' Swell to Great
4' Octave	4' Swell to Great
4' Harmonic Flute	Auto Pedal to Great
8' Bourdon	

Swell:

8' Hautboy	8' Chinney Flute
Mixture III	8' Viola Da Gamba
1 ^{3/5} ' Tierce	8' Voix Celeste
16' Contra Fagotto	16' Swell to Swell
2 ^{2/3} ' Nazard	Swell unison off
4' Spitzflute	4' Swell to Swell
2' Superoctavo	Swell Tremulant

Pedal:

4' Schalmey	16' Contra Bass
16' Trombone	8' Great to Pedal
4' Octave Flute	4' Great to Pedal
8' Octave	8' Swell to Pedal
8' Bass Flute	4' Swell to Pedal
16' Subbass	

Digital: (connected to computer in organ loft)

Midi 1 on Pedal	Midi 4 on Swell
Midi 2 on Pedal	Midi 5 on Great
Midi 3 on Swell	Midi 6 on Great