

CANON 18
PARISH EXECUTIVE COMMITTEE

1. In each parish consisting of two or more congregations there shall be formed a committee to be known as the Parish Executive Committee, hereinafter called the Committee.

2. Membership

It shall be composed of:

1. The Incumbent;
2. The Churchwardens; and
3. Two members of the laity from each congregation, one to be appointed by the Incumbent, and one elected by the vestry of that congregation.

3. Meetings

1. The Chairperson shall be the Incumbent who shall have a vote, but shall not be required to exercise the same;
2. A Vice-Chairperson shall be elected annually by the Committee;
3. The Committee shall elect a Secretary and the minutes of each meeting shall be entered in a book to be kept for that purpose; and
4. The Committee shall hold meetings at least twice during each calendar year.

4. Duties

The duties of the Committee shall be:

1. To advise the Incumbent and Churchwardens in such matters as are of a parochial, deanery, or diocesan nature, but not those solely of an individual congregation;
2. To consider any such matters referred to it by any of the several vestries;
3. To receive from the Churchwardens at each regular meeting a written financial statement of each congregation; and
4. To prepare from time to time recommendations for the consideration of each congregation of its share of responsibility with respect to:
 - a. Assessable Expenditure;
 - b. Incumbent's remuneration;
 - c. Incumbent's travel expense;
 - d. Rectory maintenance as appropriate; and
 - e. Other matters of parochial concern.